



# COMMISSION SPECIAL MEETING AGENDA **REVISED**

## Port of Seattle Commission

Tom Albro  
Bill Bryant  
John Creighton  
Rob Holland  
Gael Tarleton

## Chief Executive Officer

Tay Yoshitani

## Web site:

[www.portseattle.org](http://www.portseattle.org)

## E-mail:

[Commission-public-records@portseattle.org](mailto:Commission-public-records@portseattle.org)

Port Commission:  
(206) 787-3034

Meeting and Agenda  
Information:  
(206) 787-3210

**Port of Seattle:  
Creating Economic  
Vitality Here**

## Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle  
Seattle-Tacoma International Airport  
Airport Office Building  
International Auditorium – Mezzanine Level South  
Seattle, Washington 98158

## SPECIAL MEETING

**Revised May 21, 2012: Start time updated to 11:15 a.m.  
Revised May 21, 2012: Item 5b withdrawn**

**Date: May 22, 2012**

## ORDER OF BUSINESS

- 11:15 a.m.** 1. Call to Order  
Recess to:
- 1:00 p.m.** 2. Executive Session, if necessary\*  
Call to Order or reconvene to Open Public Session
3. Approval of Minutes  
4. Special Order of Business  
5. Unanimous Consent Calendar\*\*  
6. Division, Corporate and Commission Action Items  
7. Staff Briefings  
8. New Business  
9. Policy Roundtables  
10. Adjournment

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

### 3. APPROVAL OF MINUTES

Approval of the minutes of the regular meeting of March 27, 2012.

### 4. SPECIAL ORDER OF BUSINESS

None.

### 5. UNANIMOUS CONSENT CALENDAR\*\*

**Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.**

- a. Approval of the claims and obligations for the period of April 1 to April 30, 2012, in the amount of \$39,067,621.61. ([memo enclosed](#))
- ~~b. Ratification of critical work performed during the snow and ice storm in January 2012 and authorization for the CEO to execute a three-year contract for snow removal services starting October 2012. (**ITEM WITHDRAWN**)~~
- c. Authorization for the Chief Executive Officer to (1) execute services agreements; (2) prepare full design documents; and (3) allow Port Construction Services to perform work for the Rental Car Deactivation and Remediation Project at Seattle-Tacoma International Airport for a total cost of \$1,244,000. ([memo enclosed](#))

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

\*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

**PUBLIC TESTIMONY:** The Commission has changed its practice of taking public testimony at the time of the presentation of an agenda item and will amend its bylaws to reflect this change. The Port Commission will only take public testimony after the unanimous consent agenda before considering action items or staff briefings, under New Business or during a Public Hearing. Any person wishing to speak must sign up to testify and identify the specific agenda item or topic they are addressing. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record.

## **6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- a. First Reading of Resolution No. 3662: A Resolution of the Port Commission of the Port of Seattle declaring certain real property located in King County (portions of the Woodinville Subdivision) and any improvements located thereon surplus and no longer needed for Port purposes, authorizing its transfer to King County and authorizing the Chief Executive Officer to execute all documents related to such transfer; and further authorizing the Chief Executive Officer to execute a permanent easement granting King County easement rights over a portion of the Port's freight section of the Woodinville Subdivision for future recreational trail uses. The Port will receive \$15,000,000 (minus 50 percent of closing costs and a \$1,900,000 credit to King County for the previous acquisition of an easement over the property to be transferred. ([memo](#), [resolution](#), and [exhibit A](#) enclosed)

First Reading.

Public Hearing.

- b. Authorization for the Chief Executive Officer to: (1) execute the South Link Memorandum of Agreement (MOA) with Sound Transit to establish the real property, financial, design, and construction arrangements regarding the South Link Project at Seattle-Tacoma International Airport; (2) execute all other necessary documents and take all necessary actions to fulfill the terms of the MOA; and (3) spend up to \$2,600,000 in expense funds for Port of Seattle staff and consultant time spent in support of this project as outlined in the MOA. These funds will be fully reimbursed to the Port by Sound Transit. ([memo](#), [MOA](#), and [PowerPoint](#) enclosed)
- c. Authorization (1) to authorize the use of Port Construction Services crews in support of design development; and (2) for the Chief Executive Officer to authorize full design for the C60 - C61 BHS Modifications project. The total amount of this request is \$1,789,000 and the total projected program cost is \$10,969,000 (CIP #C800168). ([memo](#) and [PowerPoint](#) enclosed)
- d. First Reading of Resolution No. 3663: A Resolution of the Port Commission of the Port of Seattle restating the Port of Seattle Statement of Investment Policy; authorizing its implementation by the Treasurer of the Port and Repealing Resolutions No. 3569 and No. 3589 in their entirety. ([memo](#), [resolution](#), [exhibit A](#), and [redline](#) enclosed)
- e. Authorization (1) to increase scope and budget for the Doug Fox Lot Service Upgrades project at the Seattle-Tacoma International Airport parking lot to include resurfacing, lighting, building, and road signage; and (2) for the Chief Executive Officer to execute utility agreements; and prepare full design documents for the project in an amount not to exceed \$768,000. An amount of \$5,095,000 will be added to an earlier authorization of \$1,028,000 for storm drainage work for a total new project budget of \$6,123,000 (CIP #C800451). ([memo](#) and [attachment](#) enclosed)

## **7. STAFF BRIEFINGS**

- a. Final Monthly Briefing – Update on the Consolidated Rental Car Facility Program. ([memo](#), [attachment](#), and [PowerPoint](#) enclosed; [video available upon request](#))
- b. Capital Improvement Projects for the First Quarter, 2012. ([memo](#), [report](#), and [PowerPoint](#) enclosed)
- c. Trip Report: The Greater Seattle Chamber of Commerce International Study Mission to Chile with a stop-over in Panama. ([PowerPoint](#) enclosed and [video available upon request](#))

## **8. NEW BUSINESS**

## **9. POLICY ROUNDTABLE**

None.

## **10. ADJOURNMENT**